



WILLACY COUNTY RESIDENTIAL BUILDING PERMIT APPLICATION

County Judge: Aurelio Guerra
Commissioner Pct. 1: Micaela Zamorano-Alaniz
Commissioner Pct. 2 : Mario Tijerina
Commissioner Pct. 3: Henry De La Paz
Commissioner Pct. 4: Ernesto "Ernie" Garcia

ADDRESS OF PROJECT: _____ LOT: _____ BLOCK: _____
SUBDIVISION: _____ ZONING DISTRICT: _____
OWNERS NAME: _____ PHONE: _____
OWNERS ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
OWNERS EMAIL ADDRESS (optional): _____
CONTRACTOR NAME: _____ PHONE: _____
STREET ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
CONTRACTOR EMAIL ADDRESS (optional): _____

PERMIT TYPE

New Residence	Carport	Boat Shed
Add-On to Residence	Fence	Community Development
Remodel Residence	Driveway	Placement of Moved in Residence
Foundation Repair	Garage	Roof Replacement
Storage Building	Swimming Pool	Secure Structure
	Fire Damage	Other:

DESCRIPTION OF IMPROVEMENT:

COST OF IMPROVEMENT \$: _____ (Total Dollar Value of Labor and Materials)

SQUARE FOOTAGE OF BUILDING/RESIDENCE:	NUMBER OF STORIES:
SQUARE FOOTAGE OF GARAGE:	NUMBER OF BEDROOMS:
NUMBER OF BATHROOMS:	
PROJECT IN THE 100 YEAR FLOOD PLAN? YES ____ NO ____ (If Yes Complete a Flood Plan Development Permit Application)	

OFFICE USE ONLY

DATE: _____ PERMIT #: _____ TAX OFFICE _____ DATE: _____
PROPERTY PIN# _____
COUNTY ENGINEER: _____ DATE: _____
FLOOD PLAN ADMINISTRATOR: _____ DATE: _____
NOTIFIED APPLICANT ON: ____/____/____ ENGINEER INITIALS _____ FLOOD ZONE: ____AB ____VE
FLOOD HAZARD VERIFICATION: _____ NO HAZARD _____ YES-ELEVATION CERTIFICATE REQUIRED
PLAN REVIEW FEE: _____ PERMIT FEE: _____ PROCESSING FEE: \$5.00 IMPACT FEE: _____
TOTAL DUE: _____

**COUNTY OF WILLACY
INSPECTION DEPARTMENT**

APPLICATION
NO. _____

SITE PLAN EXHIBIT

**SHOW ALL EXISTING BUILDINGS/STRUCTURES, AND PROPOSED BUILDING/STRUCTURES WITH
DISTANCE TO PROPERTY LINE**

<u>REAR OF PROPERTY</u>	
<u>DEPTH OF LOT</u> (_____) FEET	(NAME) _____ SITE PLAN APPROVED BY APPLICANT DATE: _____ 20____
<div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;">SIDESIDE</div> <div style="display: flex; align-items: center; justify-content: center; margin-top: 20px;"><div style="width: 10%; border-top: 1px solid black;"></div><div style="width: 80%; border-top: 1px solid black; position: relative;"><div style="position: absolute; left: 0; top: -5px;">←</div><div style="position: absolute; right: 0; top: -5px;">→</div></div><div style="width: 10%; border-top: 1px solid black;"></div></div> <div style="text-align: center; margin-top: 10px;"><u>FRONT PROPERTY LINE</u></div>	

_____ (_____) STREET/ROAD NAME
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THE ABOVE PROPERTY IS LOCATED IS LOCATED AS FOLLOWS:
PLEASE USE MAIN ROADS/MAIN INTERSECTION

ALL SETBACKS AND FINISH FLOOR ELEVATIONS SHALL BE IN COMPLIANCE WITH THE SUBDIVISION PLAT
AND OR DEED RESTRICTIONS. NO MORE THAN ONE SINGLE FAMILY DETACHED DWELLING PER LOT.
APPLICANTS SHALL COMPLY WITH ALL THE PLAT AND OR DEED RESTRICITONS AND REQUIREMENTS
AFFECTING THE LOT.

576 W. MAIN
RAYMONDVILLE, TX
TEL: 956-689-3393

Inspecting Department
County of Willacy
Chapter 232, Texas local Government code
Application

APPLICATION
NO. _____

NOTICE

ALL SET BACKS AND FINISH FLOOR ELEVATIONS SHALL BE IN COMPLIANCE WITH THE SUBDIVISION PLAT AND/OR ANY DEED RESTRICTIONS. NO MORE THAN ONE SINGLE FAMILY RESIDENCE PER LOT. APPLICANT SHALL COMPLY WITH ALL THE PLAT AND/OR RESTRICTIONS OR DEED REQUIREMENTS AFFECTING THE LOT. APPLICANT ACKNOWLEDGES THAT NO FURTHER DIVISION OF THE DESCRIBED PROPERTY SHALL BE DONE WITHOUT FIRST PREPARING A SUBDIVISION PLAT IN ACCORDANCE WITH WILLACY COUNTY SUBDIVISION RULES, TEXAS LOCAL GOVERNMENT CODE AND/OR TEXAS WATER DEVELOPMENT BOARD MODEL SUBDIVISION RULES.

A CLEARANCE FOR ANY PROPERTY LOCATED IN AN AREA DESIGNATED AS ZONE "A", "AE", "AH" OR "AO" UNTIL THE OWNER AND/OR CONTRACTOR HAS RECEIVED A DEVELOPMENT PERMIT APPROVED BY THE COUNTY OF WILLACY FLOORPLAN ADMINISTRATOR INCLUDING AN ELEVATION CERTIFICATE REFLECTING THE PROPOSED FINISHED FLOOR ELEVATION FOR THE IMPROVEMENTS AND THE BASE FLOOD ELEVATION FOR THE PROPERTY IN ADDITION. A FINAL CLEARANCE WILL NOT BE ISSUED UNTIL THE OWNER AND/OR CONTRACTOR HAS PROVIDED THE INSPECTION DEPARTMENT A FINISHED FLOOR CONSTRUCTION ELEVATION CERTIFICATE CONFIRMING THAT ALL IMPROVEMENTS WERE CONSTRUCTED IN ACCORDANCE WITH THE TERMS OF THE INITIAL APPLICATION AND FLOODPLAN ADMINISTRATION DEVELOPMENT PERMIT.

A SEPERATE PERMIT IS ALSO REQUIRED FOR INSTALLATION OF SEPTIC TANKS AND THE VERTIFICATION THAT SEPTIC TANKS WERE INSTALLED IN COMPLIANCE WITH ALL LEGAL REQUIREMENTS. THIS APPLICATION IS SUBJECT TO CANCELLATION IF WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANY TIME AFTER WORK IS COMMENCED. APPLICANT/ OWNER STATES THAT NO STRUCTURE EXISTS ON THIS TRACT OF LAND. IF FOUND IN VIOLATION, APPROVED APPLICATION MAY BE REVOKED. APPROVED APPLICATION FEE SHALL BE DOUBLED FOR CONSTRUCTION COMMENCING AND/OR STRUCTURES MOVED IN PRIOR TO OBTAINING AN APPROVED APPLICATION.

THE FORGOING IS A TRUE AND CORRECT DESCRIPTION OF THE IMPROVEMENTS CONTEMPLATED BY THE UNDERSIGNED APPLICANT, THE APPLICANT STATES THAT THE APPLICANT WILL HAVE FULL AUTHORITY OVER THE CONSTRUCTION OF SAME, AND CONTRACTOR AND APPLICANT HEREBY AGREE TO COMPLY WITH ALL COUNTY REQUIREMENTS AND APPLICABLE PLAT AND/OR DEED RESTRICTIONS. APPLICANTS AND CONTRACTOR'S HERE BY CERTIFY THAT EACH HAS READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISION OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLETED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION. BY SIGNING THIS APPLICATION, APPLICANT AND CONTRACTOR AUTHORIZE REPRESENTATIVES OF THE COUNTY OF WILLACY TO COME ON TO THE CONSTRUCTION SITE TO MONITOR CONTRACTOR'S AND APPLICANTS, COMPLIANCE WITH THE TERMS OF THE PERMIT AND THE COUNTY'S SUBDIVISION REGULATIONS.

SPECIAL CONDITIONS: _____

SIGNATURE OF APPLICANT/OWNER _____ DATE: _____

PLEASE CONTACT INSPECTION DEPARTMENT 48 HOURS PRIOR TO POURING OF FOUNDATION FOR INSPECTION OF BUILDING SETBACKS FROM PROPERTY LINES AND FINISH FLOOR ELEVATION. NO CONSTRUCTION ALLOWED OVER EASEMENT, BUILDING SETBACKS AND FINISH FLOOR ELEVATION SHALL BE MET PRIOR TO POURING FOUNDATION OR WHEN MOVING IN A STRUCTURE.

FOR COUNTY USE ONLY

1. BUILDING DISTANCE FROM PROPERTY LINE (SETBACKS):
FRONT: _____ SIDE: _____ REAR: _____ SIDE: _____ CORNER SIDE: _____
2. MINIMUM FINISHED FLOOR ELEVATION ☐ 18 INCHES ABOVE _____ ☐ OTHER: _____
3. FLOOD ZONE: ☐ ZONE A ☐ ZONE AE ☐ ZONE AH ☐ ZONE AO ☐ ZONE B ☐ ZONE C
☐ ZONE B (SHADED) ☐ ZONE AE(SHADED) ☐ ZONE X ☐ ZONE X (SHADED) ☐ OTHER: _____

INSPECTOR'S SIGNATURE: _____ DATE: _____
REQUESTED FOR: WATER ☐ YES ☐ NO LIGHT ☐ YES ☐ NO PRECINCT NO. ☐ 1 ☐ 2 ☐ 3 ☐ 4

**WILLACY COUNTY
BUILDING INSPECTIONS
PERMIT FEE SCHEDULE
RESIDENTIAL BUILDING PERMIT FEES
SEC. 18-127**

(A) Any person applying to the city for a building permit shall pay to the county, prior to the issuance of the permit, a building permit fee for any improvement based on the following schedule:

Permit Processing Fee	\$5.00
New Construction (Residential)	\$0.18 per square foot
New Construction (Commercial)	\$0.22 per square foot
Remodeling (No additional square footage)	

Total Improvement Value:	Fee:
\$1.00 to \$500.00	\$45.00
\$500.01 to \$2,000.00	\$45.00 for the first \$500.00 plus \$2.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,000.01 to \$25,000.00	\$80.00 for the first \$2,000.00 plus \$8.50 for each additional \$1,000.00 or fraction thereof
\$25,000.01 to \$50,000.00	\$257.00 for the first \$25,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$370.00 for the first \$50,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof to and including \$100,000.00
\$100,000.01 to \$500,000.00	\$574.00 for the first \$100,000.00 plus \$3.25 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00

Inspection and Plan Review Fees:	Fee:
Inspections outside of normal business hours	\$35.00 per hour (minimum charge – two hours) or total hourly cost to the county, whichever is greater
Re-Inspection fees	\$35.00 per hour (minimum charge – one hour) or total hourly cost to the county, whichever is greater
Inspections for which no fee is specifically indicated	\$35.00 per hour (minimum charge – one hour) or total hourly cost to the county, whichever is greater
Plan Review fee	Commercial 50% of permit fee. Residential 25% of permit fee
Additional plan review required by changes, additions or revisions to plans	\$35.00 per hour (minimum charge – one hours) or total hourly cost to the county, whichever is greater
For use of outside consultants for plan checking and inspections, or both	Actual costs, including but not limited to administrative and overhead costs.
Demolition Permit Fee	\$75.00 Residential \$150.00 Commercial
House Moving Permit (OWNER NEEDS SEPARATE PERMIT)	\$75.00
Manufactured Home Permit	\$150.00
Driveway	\$45.00
Fence	\$15.00
Foundation Repair	\$60.00

(B) Re-Inspection fees shall be assessed for each inspection or re-inspection when such portion of work for which the inspection is called is not complete, corrections called for are not made or any portion of the structure is inaccessible.